

# Sales and Use Tax Notices

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## **Don't mail a sales and use tax or employer withholding report if no tax is due**

File by calling 410-260-7225

If you have no tax due for the filing period, do not mail your return. Instead, call 410-260-7225 to file by phone.

If you use a touch-tone phone, you may call 24 hours a day, seven days a week. If you use a rotary phone, call during our regular business hours between 8:00 a.m. and 5:00 p.m. eastern standard time, Monday through Friday. You must call on or before the due date.

Touch-tone filers will be requested to enter the following information using the telephone keypad:

Your 10-digit telephone number, including area code  
Tax type - either withholding tax or sales and use tax  
Your eight-digit Maryland Central Registration Number

Filing period - the last day of the period for which you are filing, as a two-digit month, two-digit day, and two-digit year. (Example: 01-31-99 for January 31, 1999)

At the end of your call, you will receive a confirmation number. Please record the confirmation number in your records.

### **For additional information:**

Comptroller of Maryland Revenue Administration Division 110 Carroll Street  
Annapolis, Maryland 21411

call Taxpayer Service at 410-260-7980 or 1-800-638-2937 (from elsewhere in Maryland) from 8:00 a.m. to 5:00 p.m. eastern time. E-Mail: [taxhelp@comp.state.md.us](mailto:taxhelp@comp.state.md.us)

### **For the deaf or hard-of-hearing:**

TTY users call via Maryland Relay at 711.

If you need a reasonable accommodation for a disability, please contact us before you visit.

If you need the information in this brochure in an alternate format, contact: Office of Communications 410-260-7995 (voice); 410-260-7157 (TTY)

