

IFTA Video Transcript: Ordering Additional IFTA Decals

This is a video training session for ordering additional IFTA decals. We'll be starting from your Account **Home** page.

1. From your **Home** page, click the [Work On My IFTA Account](#) link. The **Working on IFTA** page will be displayed.
2. Active IFTA License holders can order additional IFTA decals. When an active IFTA license is in place, an [Order Additional Decals](#) link will be active. Select this link.
3. A **New In Progress Order** page will be displayed. Complete the following on this page:
 - Enter the quantity of decals needed. Decals are provided in sets of 2.
 - Select the Reason from the drop down list.
 - Make any changes to the Shipping Address if necessary.
 - Select **Save and Calculate Fees**
4. The **Confirm Order Submission** page is displayed. Select the **File** button.
5. The **License Summary** page is displayed. To return to your **Home** page, select the **Home** button on the navigation bar.