Please update my address information per the information above. I certify that the foregoing information is true, correct and accurate to the best of my knowledge.

________________________________________________________________________
Print name

________________________________________________________________________
Signature

________________________________________________________________________
Title (Owner, Partner or Officer)

________________________________________________________________________
Date
General Information
You can use Form 109-B to notify the Comptroller of Maryland that you have changed your business mailing address. If you have changed both your home and business mailing addresses, please submit Form 109-B along with Form 109-I.

Filling out Form 109-B
• Please print using blue or black ink.
• Enter OLD address information in the first section; enter NEW address in the second section.
• Be sure to include any apartment, room, or suite number information using the common designators as shown below.

Common Designators
The most common unit designators are:

<table>
<thead>
<tr>
<th>Apartment</th>
<th>APT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Building</td>
<td>BLDG</td>
</tr>
<tr>
<td>Floor</td>
<td>FL</td>
</tr>
<tr>
<td>Suite</td>
<td>STE</td>
</tr>
<tr>
<td>Unit</td>
<td>UNIT</td>
</tr>
<tr>
<td>Room</td>
<td>RM</td>
</tr>
<tr>
<td>Department</td>
<td>DEPT</td>
</tr>
</tbody>
</table>

• Only enter P.O. Box information if your post office does not deliver mail to your street address.
• Do not use “#” signs or other special characters, except the dash in the “ZIP code” field when a 9-digit (+4) ZIP is used.
• Please remember to sign and date the form prior to submission.

For more information
Visit www.marylandtaxes.gov or call Taxpayer Services Division at 410-260-7980 in Central Maryland or 1-800-638-2937 from elsewhere. For the hearing impaired: Maryland Relay Service 711.

Mail to:
COMPTROLLER OF MARYLAND
REVENUE ADMINISTRATION DIVISION
TAXPAYER IDENTIFICATION
PO BOX 549
ANNAPOLIS MD 21404